

CHAMPAIGN HEALTH DISTRICT
Board of Health
Meeting Minutes
January 11, 2012

Held at: Champaign County Community Center
1512 S. U.S. Highway 68, Urbana OH 43078
Roll Call: Mr. Atkins, Mr. Hild, Mrs. McGuire, Dr. Richards (entered 8:44), Mr. Vernon
Attendance: Shelia Hiddleson, Mary Collier, Sheila Pena, Jeff Webb

- I. Meeting called to order at 8:40 AM by Mrs. McGuire
- II. Roll Call
- III. Board of Health President and Vice-President Appointment –
A resolution to appoint Linda McGuire as President of the Board of Health and Wilbur Hild Jr. as Vice-President.
RESOLUTION: 12-01-01
Moved by: Mr. Atkins
Seconded by: Mr. Vernon
Vote: Yes Mr. Atkins, Mr. Hild, Mrs. McGuire, Dr. Richards, Mr. Vernon
No none
- IV. Approval of agenda
A resolution to approve the agenda for the January 11, 2012 Board of Health meeting.
RESOLUTION 12-01-02
Moved by: Mr. Hild
Seconded by: Mr. Atkins
Vote: Yes Mr. Hild, Mrs. McGuire, Mr. Vernon, Dr. Richards, Mr. Atkins
No none
- V. Approval of Minutes – Mrs. McGuire asked if there were any additions or corrections to the minutes of the December 14, 2011
RESOLUTION 12-01-03
A resolution to approve the minutes of December 14, 2011 with corrections. (*Page 1 VI. changed the language on Sunset Terrace*).
Moved by: Mr. Atkins
Seconded by: Dr. Richards
Vote: Yes Mrs. McGuire, Dr. Richards, Mr. Hild, Mr. Atkins, Mr. Vernon
No none
- VI. Activity Reports
 - A. Environmental Health – Mr. Webb discussed Sunset Terrace with the board. Also, Mr. Webb informed the board that January is Radon testing month; free testing kits are available at the HD.
 - B. Nursing – Sheila Pena reviewed the division report and noted that there were still flu shots available.
 - C. Vital – Mary Collier reviewed the VS report.

VII. Financial Business

- A. Financial Reports – Mrs. Hiddleson reviewed the monthly financial reports.
 B. December 2011 Bills – Mrs. Hiddleson reviewed the December bills.

Fund	Amount	Fund	Amount	Fund	Amount
204	\$9,716.81	205	\$0	206	164.64
214	\$0	221	\$ 598.01	235	\$0
265	\$ 489.52	274	\$0	279	\$0
280	\$ 397.39				

RESOLUTION 12-01-04

A resolution to pay December 2011 bills as presented.

Moved by: Mr. Hild

Seconded by: Mr. Atkins

Vote: Yes Mr. Vernon, Mr. Hild, Mrs. McGuire, Mr. Atkins, Dr. Richards
 No none

- C. Appropriate Carryover in Grant Funds – Shelia Hiddleson discussed the carryover in the grant funds with the board.

A resolution to allow the HC to align and appropriate the grant funds with the calendar year.

RESOLUTION 12-01-05

Moved by: Mr. Atkins

Seconded by: Dr. Richards

Vote: Yes Mr. Atkins, Mr. Hild, Mrs. McGuire, Dr. Richards, Mr. Vernon
 No none

VIII. Old Business

- A. Water Hauler Fee Second Reading (ODH Recommendation) Jeff Webb explained that there had not been on calls from the public related to this fee.

RESOLUTION 12-01-06

A resolution for second reading of the Water Hauler Fee.

Moved by: Mr. Hild

Seconded by: Mr. Atkins

Vote: Yes Mr. Hild, Mrs. McGuire, Mr. Vernon, Dr. Richards, Mr. Atkins
 No none

- B. Well Pump Installer Inspection Fee First Reading (New Rule) – Jeff Webb informed the board he had called ODH to find out why this is being done. The state is requiring the LHD every 5 years to inspect the well pump installers to make sure they know how to install properly. Some pumps have leaked into the wells contaminating them in the past.

A resolution for a first reading of Well Pump Installer fee.

RESOLUTION 12-01-07

Moved by: Dr. Richards

Seconded by: Mr. Vernon

Vote: Yes Mr. Vernon, Mr. Atkins, Dr. Richards
 No Mr. Hild, Mrs. McGuire

IX. New Business

- A. HIV Contract with CCCHD – Shelia Hiddleson explained that this contract was an in-kind contract with Clark County Combined Health District for space and sharing of education materials.

A resolution allowing the HC to negotiate and execute the contract with CCCHD to continue HIV testing.

RESOLUTION 12-01-08

Moved by: Mr. Atkins

Seconded by: Mr. Hild

Vote: Yes Mr. Hild, Mrs. McGuire, Mr. Atkins, Dr. Richards, Mr. Vernon
 No none

- X. Executive Session
RESOLUTION 12-01-09
A resolution to go into executive session at 9:25 for personnel reasons.
Moved by: Mrs. McGuire
Seconded by: Mr. Hild
Vote: Yes Mr. Atkins, Mr. Hild, Mrs. McGuire, Dr. Richards, Mr. Vernon
No none
Return to Public Session at 10:45.
RESOLUTION 12-01-10
A resolution to return to public session at 10:45
Moved by: Mrs. McGuire
Seconded by: Mr. Vernon
Vote: Yes Mr. Hild, Mrs. McGuire, Mr. Vernon, Dr. Richards, Mr. Atkins
No none

(Cont. New Business)

B. Health Commissioner Contract

A resolution to renew the Health Commissioner's contract.

RESOLUTION 01-01-11

- Moved by: Mr. Atkins
Seconded by: Mr. Vernon
Vote: Yes Mr. Atkins, Mr. Hild, Mrs. McGuire, Dr. Richards, Mr. Vernon
No none

- XI. Next Meeting Date February 8, 2012.
XII. Meeting Adjourned

Shelia L. Hiddleson, RN, MS
Secretary, Champaign Health District
Board of Health

Linda McGuire, President
Champaign Health District
Board of Health